

BUSINESS SUMMARY SHEET

For Year Ended _____

| | |
|------------------------------|-------|
| Inventory: Beginning of Year | _____ |
| End of Year | _____ |
| Total Capital Expenditures: | _____ |
| Total Income (Revenues): | _____ |
| Less: Cost of Goods Sold: | _____ |
| Equals: Gross Margin/Profit: | _____ |
| Less Expenses: | |
| Advertising | _____ |
| Commissions/Fees | _____ |
| Contract Labor | _____ |
| Insurance | _____ |
| Interest | _____ |
| Professional Services | _____ |
| Office Exp | _____ |
| Pension | _____ |
| Rent/Lease | _____ |
| Repairs/Maintenance | _____ |
| Supplies | _____ |
| Taxes/Licenses | _____ |
| Meals/Entertainment | _____ |
| Utilities | _____ |
| Payroll | _____ |
| Other | _____ |
| Other | _____ |
| Total Expenses | _____ |
| Equals: Margin* | _____ |

**Does not include non-cash items like depreciation; amortization; taxes and other misc. items.*

CERTIFICATION

This booklet has been reviewed and the information in this booklet to the best of my knowledge, is true, complete and accurate.

(Please Sign) _____